

2018 - 2019 School Network, Equipment, Communication and Internet Use Agreement

*To be used by Cotting School Staff.

I have read, understand and will abide by the School Network, Equipment, and Internet Use Agreement.

I realize that the primary purpose of Cotting School's Internet Connection is educational; hence, educational purposes shall take precedence over others.

I agree not to participate in the transfer of inappropriate or illegal materials through Cotting School's Internet Connection. I realize that in some cases, the transfer of such material may result in legal action against me.

I realize that the use of the Internet is a privilege, not a right. I accept that inappropriate behavior may lead to penalties including revoking of user privileges, disciplinary action, and/or legal action.

I agree not to participate in the transfer of material that may be considered treasonous or subversive via the Cotting School's Internet connection.

I realize that all email and Internet use is subject to monitoring and review by administration and network administrators at any time. **At no time should information contained in email be considered confidential or private.**

I understand that if I would like to connect my personally owned device such as a smartphone or laptop, I must fill out an agreement form with the Director of Technology.

Parent & Student Communication:

I agree to communicate with students and parents through the school email system only. I understand that I may not use personal email or screen names to communicate with students and parents. In addition, I may not visit student or parent Facebook or other social networking pages nor may students or parents be encouraged to visit employee Facebook or other social networking pages. I will not text message students or parents.

Student Data:

I agree to use, maintain and transfer student data in accordance with Cotting's Technology and Privacy Policy.

I release Cotting School and all other organizations related to Cotting School's Internet Connection from any liability or damages that may result from the use of the Internet Connection. In addition, I will accept full responsibility and liability for the results of my actions with regards to the use of the Internet. I release the school and related organizations from any liability relating to consequences resulting from my use of the Internet.

Signed, _____ Date _____

Name (printed) _____

June 2013. October 2014. August 2015. June 2016. Aug 2017. July 2018