

Cotting Consulting
An Outreach Program of Cotting School
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Equipment Leasing Program Information

Program Overview

Cotting School, through Cotting Consulting, offers short and long-term lease program of assistive technology to districts, schools and/or families contracted for professional services. The purpose of this program is to provide students with access to assistive technology that cannot be funded through medical insurance without districts/schools/families having to commit capital and human resources to acquire and maintain equipment.

Hardware and Software

A range of hardware and accessories are available depending on a student's individual needs. Mainstream hardware includes iPads, iPod Touches, and Chromebooks. More specialized equipment includes Surface Pro tablets with Eye Gaze technology. All recommended accessories including case, screen protectors, keyboards, stands, mounts and access equipment are included. In addition, recommended software to support communication, academic, sensory, social and/or emotional skills is pre-loaded.

Customization, Restrictions and Privacy

- Customization:
 - Student teams will be able to customize backgrounds, brightness, sounds, notification center, control center, and accessibility features.
- Restrictions
 - Cotting reserves the right to restrict access to services or features including but not limited to location tracking, adding/removing software, and/or access to explicit content.

Standards for Care and Use

The student's team is expected to

- Keep all equipment reasonably secure and safe from harm
- Charged and ready for use
- Clean with soft, dry anti-static clothes and/or other appropriate cleaners as instructed
- Use the equipment only for the targeted student
- Adhere to the acceptable use policy of the district/school
- Report any problems or concerns promptly to the Cotting Consulting clinician

Maintenance and Updates

Cotting Consulting clinicians will provide up to 15 minutes a month for basic maintenance and updates for equipment. If a device requires network for updates and the device is not on the school wireless network, districts will be charged actual time required transport the device to a wireless network and complete updates at the student's contracted hourly rate, with a 30-minute minimum.

Damage and Loss

Equipment is covered whenever possible by a manufacturer's and/or comprehensive warranty. No warranty includes all types of damage or loss. For damage that can be repaired a tiered fee system will be used:

- 1st incident: District/school assumes 50% of the cost of repairs not covered by insurance.
- 2nd incident: District/school assumes 100% of the cost of repairs not covered by insurance.
- 3rd incident: District/school assumes 100% of the cost of repairs not covered by insurance and the student is no longer eligible to participate in the lease program.

In the event that the equipment is damaged beyond repair or lost, the district/school will be billed for the replacement cost of an equivalent equipment.

Rental Periods and Fees

Equipment will be leased on a 10 month, September to June, basis. Students can enter the leasing program in the middle of the year if the appropriate hardware is available. If a student participates in the district's/school's extended year program, the district/school can elect to extend the school year contract to include July and August. Fees start at \$35.00 a month for mainstream equipment such as iPads and Chromebooks.

Short-term leases, of at least 4 weeks, are available for trial periods if the appropriate hardware is available. Fees start at \$10.00 a week for mainstream equipment such as iPads and Chromebooks.

Termination

This agreement will terminate if:

- the leasing period comes to an end
- the equipment sustains a 3rd repair incident or is lost
- leasing, repair and/or replacement fees are not paid in full
- 30 days after the district provided notification of intent to terminate lease