

COTTING SCHOOL
453 Concord Avenue
Lexington, MA 02421

781-862-7323 - Fax 781-861-1179

Fundraising, Publicity and Observation
Consent Form

Cotting School is required to obtain written consent for the use of a student's or family's name, photographs, or videotapes, for fundraising, publicity, or any other purposes.

During the course of the school year, members of the school staff may photograph or videotape students participating in school activities (during and after school) as a way of assessing learning, documenting learning activities, and/or for use in creating classroom materials. Examples of school activities also include: basketball games, prom, dances, after school activities, community trips, classroom activities, ski trip and senior trip.

Student work, photographs or video of students participating in school activities, or highlights of their school achievements may be displayed on Cotting School's website at: www.cotting.org. Only the student's first name and first initial of last name will be published.

These photos and videos may also be selected to appear in school publications such as Newsletters and the Annual Report, which are also published on Cotting School's website.

Thank you for your assistance in completing and returning this form to the Student Services Office. You will be asked to complete this form each year before the start of school.

_____ I hereby authorize Cotting School or those assigned by Cotting School to photograph or videotape _____ for the purpose of
(Student Name)
fundraising and/or publicity and observation.

_____ I do not authorize Cotting School or those assigned by Cotting School to photograph or videotape _____ for the purpose of
(Student Name)
fundraising and/or publicity and observation.

Parent/Guardian Signature: _____ Date: _____

Student Signature: _____ Date: _____
(If 14 years old or older)